

Special Board Meeting  
April 29, 2020 at 10:00 a.m.  
Minutes

The Library Board of Trustees had a special meeting on April 29, 2020 at 10:00 a.m. Scott Ziller and Lindsey Carlson joined via Zoom. Members present were Pat Wilson, Jean McKay, Mary Lane, Bob Leonard, and Harv Sprafka.

Item on the agenda was the re-opening of the building during the pandemic following Governor Kim Reynolds' proclamation on Monday allowing establishments in 77 counties to reopen on a limited basis with public health measures in place. Marion County is one of the counties that can open more places. A library may reopen provided it limits the number of patrons present in the building to 50% of the maximum legal occupancy and must implement reasonable measures to ensure social distancing of employees and patrons, as well as increased hygiene practices.

The board and staff discussed the gradual re-opening of the building keeping in mind the safety of staff and the patrons. The State Library had some guidelines and things to consider before libraries could open. The board set a tentative date of June 1, but wanted to meet again to address some of the concerns. A plan will be released in the coming week.

Under Unfinished Business, the Board reviewed and approved some policies to meet the standards set by the State Library for accreditation. Jean McKay moved, seconded by Mary Lane to approve the by-laws. Motion passed. Harv Sprafka moved, seconded by Bob Leonard to approve the personnel policy. Motion passed. Mary Lane moved, seconded by Jean McKay to approve the collection development policy. Motion passed. Mary Lane moved, seconded by Harv Sprafka to approve the computer and Internet use policy. Motion passed.

The director of the Chamber had requested a waiver from paying rent in May. Scott Ziller moved, seconded by Bob Leonard to allow a waiver on May rent.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, May 20, 2020 at 8:15 a.m. at the Knoxville Public Library.

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Roslin Thompson  
Secretary